

**Faculty**  
**Job Application Form**

**COMSATS Institute of Information Technology**



**Islamabad**

**Lahore**

**Abbottabad**

**Wah**

**Attock**

**Sahiwal**

**Applicant Name** \_\_\_\_\_

**Post applied for** \_\_\_\_\_

**Department** \_\_\_\_\_

*Note: Please mark/fill information as applicable*



**(II) Academic Background, Professional Training & Extra/ Co-curricular Activities**

(a) **Academic Background** (Please start from highest qualification and go in descending order)

Degree/ Certificate held	Session		Year of Award	Field/ Subject	University/ Institute/ Board		Marks Detail		Grade/ Division/ CGPA
	FROM	TO			Institution Name	Country	Obtained	Total	

(b) **Professional Training** (Please start from most recent training and go in descending order)

Course	Diploma/Certificate	Field of study	Institution	Grade

(c) **Extra/Co-curricular Activities/Hobbies/Interests** (if any)

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**(III) Employment History** (Please start from your recent job and go in descending order)

(a) **Teaching**

Name of Organization	Designation	Scale	Job Profile	Duration Time		
				Dates		Period
				From	To	YY-MM-DD
						__-__-__
						__-__-__
						__-__-__
						__-__-__
<b>Total</b>				____YY, ____MM, ____DD		

(b) **Industrial** (if any)

Name of Organization	Designation	Scale	Job Profile	Duration Time		
				Dates		Period
				From	To	YY-MM-DD
						__-__-__
						__-__-__
						__-__-__
						__-__-__
<b>Total</b>				____YY, ____MM, ____DD		

<b>Total Experience</b> (Teaching & Industrial)	<b>Years</b>	<b>Months</b>	<b>Days</b>

**(IV) Research Publications**

(Must include name of journal; year/volume of publication; page numbers; author(s); title)

**(a) National/ International Journal Papers**

<b>Sr. #</b>	<b>Title of Publication</b>	<b>Complete Name of Journal and Address</b>	<b>Vol. No.</b>	<b>Page No.</b>	<b>Year</b>	<b>HEC approved (Yes/ No)</b>	<b>Impact Factor</b>
1.							
2.							
3.							
4.							

**(b) National/ International Conference Papers**

<b>Sr. #</b>	<b>Title of Publication</b>	<b>Conference</b>	<b>Year</b>	<b>Venue</b>
1.				
2.				
3.				
4.				

**(c) Book/ Book Chapter Written (if any)**

<b>Sr. #</b>	<b>Title</b>	<b>Subject/ Description</b>	<b>Publisher (if any)</b>
1.			
2.			
3.			

**(d) Lab Manual (if any)**

<b>Sr. #</b>	<b>Title/ Topic</b>	<b>Subject/ Description</b>	<b>Publisher (if any)</b>
1.			
2.			
3.			

(V) **Reference:-** Provide Two Academic/Professional References

Reference No: 1. Name \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Phone No \_\_\_\_\_  
Email \_\_\_\_\_

Reference No: 2. Name \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Phone No \_\_\_\_\_  
Email \_\_\_\_\_

By signing below and submitting this application form I, \_\_\_\_\_,  
confirm that the information I have provided is accurate to the best of my knowledge and that I  
authorize you to contact the references provided above for further information.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of the Applicant

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**FOR OFFICE USE**

Application Received by: \_\_\_\_\_ Date \_\_\_\_\_

Checked by: \_\_\_\_\_ Date \_\_\_\_\_

Short Listed  Not Short Listed  if not, reason(s) \_\_\_\_\_

Signature & Name of Dealing Officer \_\_\_\_\_

Date \_\_\_\_\_